February 2021

Dear Parent/Carer

parentsportal.scot

In support of Aberdeenshire Council's ambition to offer more digital services to its residents, Aberdeenshire primary and secondary schools are rolling out a new online service called **parentsportal.scot**. Parentsportal.scot is designed to replace the paper 'schoolbag run', giving a child's registered main contact access to a range of school-related online services, 24 hours a day, 7 days a week.

At the heart of the system, is a secure account through **mygov.scot,** which is referred to as a '**My Account**' or **'MyAberdeenshire'** account. 'MyAberdeenshire' is already used to allow parents/carers to make online payments for school meals or receive notification if a school closes unexpectedly. **Parentsportal.scot** and '**MyAberdeenshire'** will work together, making this a handy one-stop-shop, to access all Aberdeenshire digital services.

Initially, **parentsportal.scot** will introduce basic information about our school and will allow a child's main contact to:-

   ➢ make a link to your child(ren)
   ➢ complete the annual data check process electronically*
   ➢ update your own as well as your child(ren)'s details at any time
   ➢ access online school meal payments (iPayImpact)

* **To complete the annual data check process electronically this year, please can we ask that you sign up as soon as possible**.

For further information, guidance and access to **parentsportal.scot**, please click on the link below:-

Aberdeenshire/parentsportal.scot

As security is paramount, the information provided during the sign up to '**myAberdeenshire**' and **parentsportal.scot** link child processes **MUST** match the information the school already holds for yourself and your child(ren). If your '**myAberdeenshire**' still has an old address, you use a different email account, mobile number or you use your child's known name rather than birth name, for example, a match **will not be made**. To rectify this, you will need to either update your details held in '**myAberdeenshire**' or at school. The school will be able to see any rejected attempts to set up a **parentsportal.scot** account.

As the product develops, we look forward to using more services such as electronic school notices, permission slips and consent forms, to name but a few.

This is an exciting first phase of parentsportal.scot, which continues to build a digital relationship between parents/carers, pupils and our school.

Yours sincerely

Ellon Academy