

## Return to School Summary for parents/carers – 11.8.20

### Mitigations:

- Suspending traditional assemblies to avoid large gatherings of pupils. We will deliver virtual assemblies to share consistent messages to all pupils and staff
- Designated muster points will be assigned when undertaking fire test drills or procedures where the whole school is evacuated to ensure a greater degree of separation:

On arrival at school and when departing from school:

- S1/2/3 pupils will enter via the pupil doors
- S4/5/6 will enter via the front reception doors.
- Face covering are permitted
- Uniform apart from PE days

Year group gathering areas prior to registration, at break and at lunchtimes:

- S1 - Canteen
- S2/3 - Sunken Social Area
- S4 - the 'Street' and main reception
- S5 - S5 Social Area and Maths Open Learning Area on first floor
- S6 - S6 Social Area, Humanities Open Learning Area and rooms S54 and S55
- Encouraging pupils to use outdoor spaces at break and lunchtimes, weather permitting
- S5/6 will have an earlier lunch time:
- Mon/Tues - 12.50pm
- Wed/Thurs/Fri – 12.00pm

Arrival at School:

- Buses and transport to and from school – sanitise hands prior to and after your travel
- School doors will be open at 8.10am. Pupils will be required to sanitise hands on arrival and breakfast club will be open at 8.10am
- All S1/2/3 pupils to use the pupil doors when arriving and leaving school
  - All S4/5/6 pupils to use the main community reception doors when arriving and leaving school
  - All pupils to go to their year group gathering area:

S1 and S2 – Canteen

S3 - Sunken Social Area

S4 – The Street and the Community Reception Area

S5 – S5 Social Area and the Maths Open Learning Area

S6 – S6 Social Area, Humanities Open Learning Area and Rooms S54 and S55

Bell 1 – S1 to registration, bell 2 – S2 to registration, bell 3 – S3 to registration

Bell 4 – S4 to registration, bell 5 – S5 to registration, bell 6 – S6 to registration

In Class:

- Sanitise hands on arrival
- 2-meter distancing between pupils and adults at all times
- Some staff will choose to wear a face covering

- Subject induction – safety measures and expectations
- Pupils will be requested to sanitise workstations and equipment in each class – staff will demonstrate this to all pupils at subject inductions
- Please ask if you want to go to the toilet – your teacher will keep a log of who has left the room and when you come back – sanitise before, wash hands for 20 seconds and sanitise on return to class
- Follow all instructions for the health and wellbeing of all
- If you feel unwell, tell your teacher

## Break and Lunch Time - Pupils

### Break:

Break will run from 10.15am to 10.30am as usual. S5/6 pupils will be released 10 minutes earlier to avoid congestion. All pupils will go outside or to their year group designated gathering area and maintain physical distancing during break. No food provision will be made for break and pupils are required to bring their own snacks and drinks as required.

### Lunchtime:

School meals provision for return of pupils:

School Catering Services look forward to welcoming all pupils back and have been working hard behind the scenes to offer an innovative way to provide school lunches.

It is their intention to have in place by the start of the new term a new ordering App

### Dining Areas:

At Ellon Academy there is very limited indoor space available for socially distanced eating, and to ensure pupils get as much fresh air as possible before the afternoon session, pupils who can will be encouraged to go home for lunch, and those who cannot to go outside.

For pupils who wish to stay indoors, the following areas are designated gather areas:

S1 - Canteen

S2/3 - Sunken Social Area

S4 - the 'Street' and main reception

S5 - S5 Social Area and Maths Open Learning Area on first floor

S6 - S6 Social Area, Humanities Open Learning Area and rooms S54 and S55

Grab bags will be available via a pre-order system for pupils wishing to have a school meal.

Pupils can pick up pre-orders meals at the following locations in school:

S1/2 – School Canteen

S3/4 – Social area

S5/6 – the 'Street'

### Homework:

All homework will be issued and marked via Google Classroom

### Parent/Carer Contact:

Parents/carers should not visit the school campus unless by appointment in exceptional circumstances.

If they wish to talk to a member of staff – please call to make a telephone appointment.