

September 2021

Dear Parent/Carer

parentsportal.scot

In support of Aberdeenshire Council's ambition to offer more digital services to its residents, Aberdeenshire primary and secondary schools have rolled out a new online service called **parentsportal.scot**. This is designed to replace the paper 'schoolbag run', giving a child's registered main contact access to a range of school-related online services, 24 hours a day, 7 days a week.

At the heart of the system, is a secure account through **mygov.scot**, which is referred to as a 'My Account' or 'MyAberdeenshire' account. 'MyAberdeenshire' is already used to allow parents/carers to make online payments for school meals or receive notification if a school closes unexpectedly. **Parentsportal.scot** and 'MyAberdeenshire' will work together, making this a handy one-stop-shop, to access all Aberdeenshire digital services.

Initially, **parentsportal.scot** will introduce basic information about our school and will allow a child's main contact to:-

- make a link to your child(ren)
- complete the annual data check process electronically*
- update your own as well as your child(ren)'s details at any time
- access online school meal payments (iPayImpact)

*** To complete the annual data check process electronically this year, please can we ask that you sign up as soon as possible.**

If you have not already signed up to **parentsportal.scot**, please click on the link below:-

Aberdeenshire/parentsportal.scot

As security is paramount, the information provided during the sign up to 'myAberdeenshire' and **parentsportal.scot** link child processes **MUST** match the information the school already holds for yourself and your child(ren). If your 'myAberdeenshire' still has an old address, you use a different email account, mobile number or you use your child's known name rather than birth name, for example, a match **will not be made**. To rectify this, you will need to either update your details held in 'myAberdeenshire' or at school. The school will be able to see any rejected attempts to set up a **parentsportal.scot** account. **PLEASE NOTE THAT MAIN CONTACTS ONLY CAN MAKE CHANGES TO THE WHOLE ANNUAL DATA FORM**

Yours sincerely

Ellon Academy